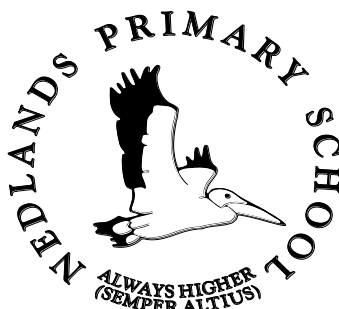


INFORMATION BROCHURE

2019



AN INDEPENDENT PUBLIC SCHOOL

Experience the Opportunities

35 Kingsway,
NEDLANDS WA 6009

SCHOOL ADMINISTRATION

Principal	Mr Russell Bembridge
Deputy Principal	Mrs Sandra Cottam
Deputy Principal	Ms Julie Simpfendorfer

SCHOOL CONTACTS

Telephone: 08 9386 2278
SMS Attendance Mobile: 0437 287 006
Website: www.nedlandsp.s.wa.edu.au
Email: nedlands.ps@education.wa.edu.au

OFF SITE CENTRE

Nedlands Park Early Learning Centre

150 Melvista Avenue

Nedlands WA 6009

Telephone: 08 9389 9657



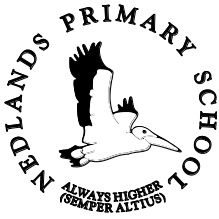
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Experience the Opportunities

Vision, Ethos and Values

OUR VISION

The philosophy of Nedlands Primary School is “Experience the Opportunities”. This whole school approach provides every student with the opportunity to develop academically, physically and socially to their full potential. Staff, students and parents are committed to providing and engaging in a rich and diverse array of educational opportunities for all students at Nedlands Primary School.

OUR ETHOS

Nedlands Primary School has a culturally diverse student population, and this makes for an environment where students are taught to think globally and appreciate diversity.

Nedlands Primary School provides a supportive learning environment which nurtures a positive self-esteem within each child. Children are encouraged to care for and respect themselves and others. The school fosters self-discipline and the need for students to accept responsibility for their actions.

Ours is a unique and exceptional school because it has students who are interested in learning, staff who are committed to excellence and a supportive community. This creates students who are both independent learners and are community aware.

OUR VALUES

As an Independent Public School we are committed to providing an inclusive environment which is a vital pillar in building a community. Nedlands Primary School is committed to the following core values which are integral in ensuring an innovative and creative school that empowers all students, staff and parents to strive for both individual and collective success.

- A pursuit of knowledge and a commitment to achievement of potential
- Self acceptance and respect of self
- Respect and concern for others and their rights
- Social and civic responsibility
- Environmental responsibility





Message from the Principal

Dear Parents,

On behalf of the school community, I welcome you and your family to Nedlands Primary School. I hope that your experiences during your family's association with the school are positive, enriching and a valued result of your involvement with the school.

The school was established in 1913 and has celebrated over 100 years of excellence in education. The school's motto ***Altius Semper - Always Higher*** embraces the school's commitment to successful students. Throughout the school's history it has achieved an outstanding reputation in the local and wider community.

A focus for the school is to ***"Experience the Opportunities"*** which aims to give students a range of academic, social, creative and physical teaching and learning experiences to provide a well-rounded education for students from Kindergarten to Year 6. At Nedlands there is always something to be involved in or to strive for: Tournament of the Minds, the outstanding music program (Middle and Senior Choir, Orchestra, Band, Instrumental Music Program), interschool sporting teams, academic challenges, robotics, coding, leadership opportunities and community events.

Nedlands is implementing the Western Australian Curriculum in conjunction with the School Curriculum and Standards Authority of Western Australian. This ensures consistency in year levels, phase of learning teams (early childhood, middle schooling) and whole school approaches to education.

The leadership team, teaching and support staff work collaboratively, supported by professional learning, to maintain high standards of academic achievement and to support students at educational risk.

Nedlands Primary School ***"celebrates community"*** and the relationships between students, staff, parents, families, and our wider community. The school has partnerships with the University of Western Australia, Nedlands Rotary, RSL, City of Nedlands and the local business community. Nedlands is an active participant in the Shenton Professional Learning Community incorporating local schools.

The dedication and collaboration between Nedlands Primary School, the Nedlands Primary School Board and Parents & Citizens Association ensures successful students and an engaged school community.

In welcoming you, I also encourage you to become actively involved in your child's education and school activities to allow you to build and become a part of the history of this school.

RUSSELL BEMBRIDGE

Principal

NEDLANDS PRIMARY SCHOOL BOARD

The Nedlands Primary School Board is a legally formed body that, in partnership with the Principal, is given powers to set and monitor the key directions of the School. It is the major governing body of the school and oversees the school's performance.

The Board's role is to provide a valuable layer of community insight, advice and support for the development and implementation of the School's Business Plan. Our School Board currently consists of ten members. The Principal is an ex-officio member of the Board, with staff members being elected by their peers within the school. The parent members are elected by the School community.

Our current Board members are listed below.

Fiona Cocks	Parent Representative - Board Chair
Sally Brauer	P&C Endorsed Parent Representative
Caleb Jones	Parent Representative
Richard Tucker	Parent Representative
Mei Han	Community Representative
Lihong Shi	Community Representative
David Norman	Community Representative
Russell Bembridge	Principal
Catherine Mendez	Board Executive Officer
Julie Simpfendorfer	Staff Representative
Renu Sahai	Staff Representative

The Board has also formed a number of subcommittees to provide specific focus on key activities for the school community. Our current sub committees include:

- Kids & Technology, Wellbeing of our staff and students, Finance and Communications.

Minutes from our meetings are available for you to view on the school's website.

For more information on the School Board please visit the schools website and click on the 'School Board' tab.

Fiona Cocks - Board Chairperson

NEDLANDS PRIMARY SCHOOL P & C ASSOCIATION

Dear Parents,

As President of our Parents and Citizens Association and father of two children at our school, I would like to extend to you, an invitation to attend at our next P&C meeting with the opportunity to become an active member. Our mission is to enhance our children's education and experiences at NPS.

We continue to be very fortunate in having a fantastic parent and teaching community in support of our student children. We are however, facing some reduced numbers of parents who more directly assist through being part of this great organisation and school. The support we provide comes primarily through our fees and fundraising activities with volunteer support that is then directed to agreed projects.

Over 2017 and 2018, your P&C has assisted in many projects, some of which include:

Orchestral Grant	Mathletics Licenses for All Students (years 1-6)
Top Oval Junior Years Nature Play Area	Fencing on Top Oval and Retaining Walls
Swimming Pool Maintenance and improvements	Shade Sails for Pre-Primary Play Area
Interactive Whiteboards in classrooms	STEM – Robotics Program
iPad replacement and Support Equipment	Chess Club competition fees
Off-Site K and PP Playground Refresh	Building and Grounds Support
Year 6 Graduation Assembly and Prizes	Subsidy Towards Purchase Of New Computers
Professional Learning Bursary for teaching staff	Bike Education subsidy for Year 4

In past years your P&C has undertaken large projects that include building the Altius Centre; Air-Conditioning installation and upgrading the pool facilities. The P&C is a fantastic way to integrate with the school's parent community. Each year we organise several social events (such as the annual Sundowner, Movie Night, Long Table Dinner and Quiz Night), the children's Lapathon, as well as school Busy Bees.

Your involvement in the many varied roles will continue to ensure the school your children attend is well equipped and supportive of their educational needs. I strongly encourage you to come along to a meeting and see how being actively involved brings so much benefit to all our children. Meetings are held twice per term in the school library.

We look forward to meeting you soon.

Andrew MacDougall — President NPS P&C

COMBINED SCHOOL AND P & C VOLUNTARY CONTRIBUTIONS

Each family is asked to contribute according to a scale set by the P & C Finance Committee. In 2019 the P & C budget will also provide funding for school programs. Costs associated with musical productions, carnivals, assemblies and concerts are funded through this annual family payment. This contribution also includes the P & C's per capita share of the cost of the upkeep of the swimming pool. **Payment of the contribution early in the school year would be greatly appreciated.**

2018 Voluntary Contribution Scale (K–Year 6)

\$60	School Voluntary Contribution	
\$80	P & C Voluntary Contribution	Per Child
\$25	P & C Pool Voluntary Contribution	

Parents experiencing difficulties with payment of the contribution are asked to contact the school to discuss this matter in privacy with the Principal.



ABOUT OUR SCHOOL

Nedlands Primary School was established in 1913 and many prominent West Australians have been educated at our fine school. The school generally draws children of parents from a wide range of professional fields in the high socio-economic area and there are strong traditions of attendance across family generations. It also attracts a number of children of overseas students and staff employed at the nearby University of WA and Sir Charles Gairdner Hospital.

There is strong community support from parents and local businesses who, in recent years, have funded the development of a substantial playground project, laptop computers, air-conditioning of the total school, running costs of the swimming pool and the building of our performing arts centre - The Altius Centre.

Nedlands Primary School has an experienced and loyal staff, many of whom have been at the school for up to 20 years.

Facilities include air-conditioned and gas heated classrooms, two school ovals, cricket nets, tennis, basketball and netball courts, a 25m swimming pool and adventure playgrounds. Our enclosed performing arts/activities centre (The Altius Centre) is used for cultural and sporting events. Further facilities include an art room, music room and a modern library and resource centre, which houses a bank of computers. Learning is supported by the use of Information and Communication Technology which includes Desktop, Notebook, Tablet and Interactive Whiteboard platforms across a recently enhanced wireless network.

Nedlands Primary School has an outstanding instrumental music tuition program which involves more than 100 children from Years 3 to 6. The school provides the opportunity for the children to participate in choir, a string orchestra and a school concert band.

In Years 5 and 6 the Department of Education offers enriched courses for those students identified as Gifted and Talented through PEAC (Primary Extension and Challenge). Classroom extension programs are also provided to enable all students to maximise their potential. Over the years, the school has built a reputation for excellence which has seen many of our students win special placements in a wide range of secondary schools.

Early learning programs are provided at on-site facilities and the Nedlands Park Early Learning Centre which is situated about 1km from the main school.

Kindergarten children, turning 4 by 30 June 2019, are catered for at Nedlands Park Early Learning Centre situated at the corner of Melvista Avenue and Archdeacon Street.

Pre-Primary children, turning 5 by 30 June 2019, are catered for at either the on site Centre or the Nedlands Park Early Learning Centre, whilst Years 1 – 6 children are accommodated at the main school site in Kingsway.



STRUCTURE OF THE SCHOOL

In 2019 it is planned that Nedlands Primary School will have 15 primary classes (Years 1-6) and 5 early years groups. It is proposed that support programs will consist of Physical Education, Music, Art, French, English as an Additional Language and Literacy support.

The administration of Nedlands Primary School consists of a Principal, two Deputy Principals, a Manager of Corporate Services (Registrar) and two School Officers.

SCHOOL BOUNDARIES

Nedlands Primary School is classified as a local intake area school and as such, families living within the local intake area have priority in terms of enrolment, over families residing outside the intake area. The local intake area is bordered by: Melvista Avenue to the South, Vincent Street to the West, Stirling Highway to the North and the Swan River to the East.

Families living outside of this area are only accepted if classroom accommodation is available. The priority for processing applications is based on distance from the school.

Acceptance of a child in any year group does not transfer similar rights to siblings or provide automatic eligibility for a local secondary school.

PARENT/COMMUNITY PARTICIPATION

Class co-ordinators

As part of a teacher's planning and management tasks, an invitation is issued to parents to serve as classroom parent co-ordinator and helper. Parent representatives assist individual teachers to co-ordinate classroom activities between school and the children's homes. Co-ordinators are appointed at meetings of parents and classroom teachers held early in Term One.

The school will also have a parent co-ordinator, appointed for each year, who organises welcoming activities for the parents of newly enrolled students.



SCHOOL ASSEMBLIES

School assemblies are held fortnightly on Friday mornings, from 8.50am to approximately 9.40am, in the Altius Centre. Classes take turns to organise the assembly and parents are invited to be present to view and share in the class item and other school presentations. Parents are notified of their child's on-coming class assemblies through the term planner and the school newsletter, School Certificates of Merit and other awards are also presented at assemblies. Letters are sent home to parents to inform them when a Merit Certificate is being presented to their child.

Parents of the class conducting the assembly are invited to assist with a shared morning tea for all parents, following an assembly.



THE SCHOOL LIBRARY

The school library was renovated in 2010—2011 as part of the Pride in Our Schools Program. The library is managed by a library officer and is fully automated, very well resourced with a bank of internet linked computers and a large range of fiction and non-fiction books and games.

Maintenance of books is a recurring need and parents are invited to volunteer to mend books and assist with the shelving of books. In an effort to make our books more durable, parents are asked to provide a library bag for children. Any parent interested in helping in the library should contact the Library Officer, Mrs Catherine Mendez, on 9386 2278.

STAFF MEETINGS

Meetings are conducted before or after school during the term. Staff communication meetings are held each week. Neither of these meetings impact on the school timetable.

BEHAVIOUR MANAGEMENT

At Nedlands Primary School we aim to:

Create a positive environment where children respect: The rights of others;
The rights of other children to learn;
The rights of the teachers to teach.

Empower children to own and accept responsibility for their behaviour.

Establish clear guidelines that protect the rights of all individuals, where the procedures, consequences and rewards are clearly defined and known by the school community.

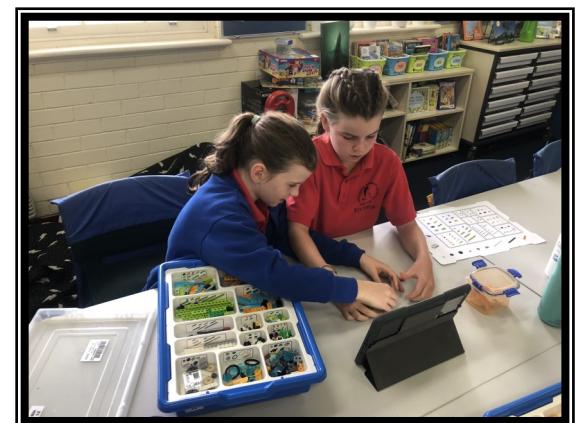
Establish procedures to communicate behaviour management information with the school community.

Maintain a partnership between teachers and families in the behaviour management of Nedlands Primary School students.

CRISIS MANAGEMENT PLAN

The school has developed and operates a comprehensive “Crisis Management Plan” which specifies actions to be undertaken should emergencies arise.

Part of the plan is an “Evacuation Plan” which nominates how the school is to be evacuated should it become necessary. Maps of evacuation are on display throughout the school and evacuation drills are held regularly.





SPECIALIST INSTRUMENTAL MUSIC PROGRAM

Nedlands Primary School offers selected students an instrumental music program. The program is a scholarship based program, funded by the School of Instrumental Music and leads to the opportunity to become members of the school string orchestra or the school concert band. Part-time visiting specialists teach selected children from Years 3 to 6 the violin, viola, flute, cello, clarinet, double bass, brass and percussion.

A junior and senior choir also operates for all students in Years 4 to 6.

VISUAL ART PROGRAM

A Visual Art program is conducted in the recently refurbished Art room. Students take part for approximately 60 minutes each week in Years 1 – 6. They are given opportunities to develop skills, techniques and processes to express themselves with assorted media. In addition, students are given time to reflect on, respond to and understand, various art styles and works.



LEARNING TECHNOLOGIES

There is a computer network throughout the school, providing each classroom with an interactive whiteboard and direct internet access via classroom computers. In addition, there is a computer lab located in the library, a wireless network, ipads and laptops. The aim is for students to use computers as a tool for learning in a range of learning areas.

INTERNET USAGE POLICY

Student access to the internet will only occur following receipt by the school of a signed "Agreement Form". See Appendix 3 for the policy and agreement form.

P&C ASSOCIATION

The P & C Association meets at the school on one or two Wednesday evenings each term. Meetings commence at 7.30pm and are usually completed by 9.00p.m. Information about meetings and activities are publicised in school newsletters and also in P & C Notes, on the school website.

P&C FACEBOOK PAGE

The P&C have created a Facebook page as a place for our school community to share the latest information and get involved in the many and varied activities the P&C runs throughout the year. We will also share other school related events that benefit the school, parents and students.

The Rules of Engagement can be found on the page and also the school's website - this is to ensure the page is used appropriately, constructively and safely. The page, comments and posts are monitored and reviewed by P&C administrators before they go live.

This page does not replace the school newsletter or the website - it is another channel for the P&C to share our news with you.

Check it out and Follow, Like and Share!

https://www.facebook.com/NedlandsPrimarySchool/?ref=aymt_homepage_panel

NEDSLADS - Dad/Father Figure,

We, along with our school leadership, would like to provide you with some information and invite you to join our school's "**Champion**" **Dads** group – NedsLads.

Our fun, social group was formed to give fathers and father figures the opportunity to engage with their kids in a range of enjoyable activities, create a network for us to get together and chat about being a 'Dad', as well as making new friends and working together to build an even stronger school community. The "Champion" Dads Group idea comes from an organisation known as **The Fathering Project** so please feel free to access their website for more information about what they offer www.fatheringproject.org.



RELIGION IN LIFE PROGRAM

This program is offered to all students and co-ordinated through the Hollywood Christian Resource Council. Religion in Life is non-denominational and attempts to give children an appreciation of the work of the major religions of the world on a comparative basis. The optional program for Years 1 - 4 is held in classtime while our Years 5 -6 attend on a Wednesday at lunchtime. Children participating in the program are supplied with consumable printed materials. An annual charge is levied to cover the costs of these materials. Accredited visiting ministers and instructors of religion from the majority of churches operating in the school community, teach the program which occupies one half hour per week of student time.

The Baha'i Faith offer an alternative religious education program at the same time. Details can be sought by contacting the co-ordinator. Please ask at the front office for contacts.

THE SCHOOL DAY

PRIMARY TIME-TABLE

8.30am	Rooms open
8.45am	Session 1 commences
10.45am	Morning Recess Break (25 mins)
11.10am	Session 2 commences
12.40pm	Lunch Break (50 mins)
1.30pm	Session 3 commences
3.10pm	School finishes

KINDERGARTEN AND PRE-PRIMARY TIMETABLE

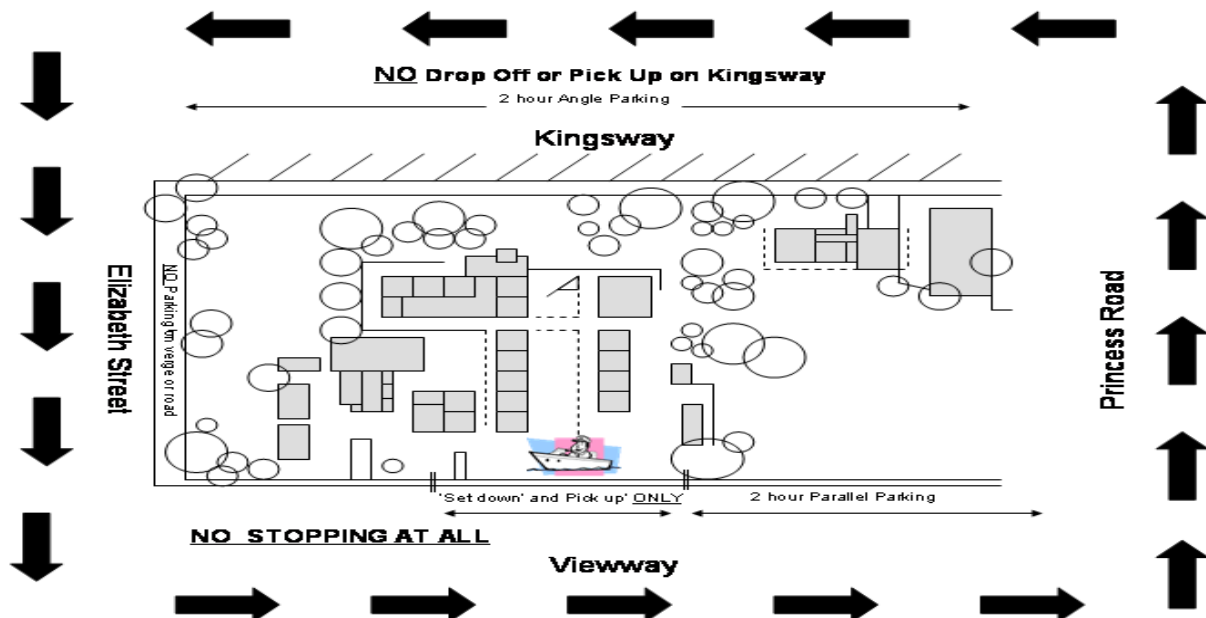
8.45am - 3.00pm

NOTE: The school requests strict punctuality for the commencement of all school sessions. Students are asked not to arrive before 8.30am without close adult supervision and not before 8.00am unless involved in organised school activities.

DROP OFF AND PICK UP ARRANGEMENTS

In order to avoid the congestion that can be experienced around the school at drop off and pick up times, it is policy that parents travel anticlockwise around the school. ie. From Elizabeth Street down Viewway to Princess Road, and from Princess Road along Kingsway to Elizabeth Street.

The designated drop off and pick up point is marked in Viewway (at the rear of the School), with the ideal spot being the “yacht” at the southern end of the zone. Parking is only permitted in the designated areas adjacent to the school and in Viewway and at the front of the school in Kingsway. Drivers should not ‘double park’ or encourage students to enter cars that are on the roadway. This is particularly dangerous and blocks traffic flow for other road users.



WALKING / RIDING TO SCHOOL

All parents are encouraged to reinforce with their children the correct way of walking to school and crossing roads so that they can go to and from school safely.

Please be aware that children under the age of 10 years of age are not encouraged to ride a bicycle to school unsupervised by an adult. This is a safety recommendation and should be considered by all parents.

COMMUNICABLE AND INFECTIOUS DISEASES

It is expected that all students are immunised as part of the community vaccination programs.

If a child is found to be affected by any of the following communicable diseases, he/she may be excluded from school for the period stipulated by the Health Department for each disease or until cleared by a medical certificate. These diseases include conjunctivitis, chicken pox, impetigo (school sores), measles, mumps, ringworm, and head lice.

If a case of measles is discovered in the school, all unvaccinated students will be excluded for two weeks. Please ensure the school office has accurate and up to date information about your child's immunisation.

PROTECTION OF CHILDREN'S SKIN TO PREVENT SUNBURN

The school has a **"NO HAT— NO PLAY IN THE SUN"** policy all year round. Children are required to wear their hats every day.

The P & C supplies sunscreen, in strategic positions around the school, for use by children.

School uniform hats can be purchased from the uniform shop. Hats and sunscreen are necessary for all school outings, camps, sport, sports days, swimming lessons and sunny days. Body suits can be worn by swimmers. Parents are asked to provide a waterproof storage bag for any wet clothing.

SCHOOL REPORTS

A formal written report for students K-6 is sent to parents at the end of Term 2 and Term 4. In addition to the semester reports, students in Years 3 & 5 also receive a national report following their National Literacy and Numeracy Assessments. Parent-teacher interviews are always invited. Please contact the office to make a mutually convenient time.

HOMEWORK

It is the policy of the school to provide children with purposeful out of class, home learning activities. The nature and extent of these are dependent upon the age of the child and/or the individual child's needs. Parents will be notified by classroom teachers on matters concerning class policy on this topic. The policy is available on the school's web page.

LANGUAGES

French is taught to all Year 3 – 6 students, by our specialist Language teacher. Parents are asked to pay a small yearly levy to cover the cost of French worksheets. Language is compulsory in all Government Schools for children in Years 3 – 10.

SCHOOL NEWSLETTERS / CONNECT

An electronic newsletter is sent home to each family fortnightly on a **Wednesday** (Week 1,3,5,7 & 9). Parents are asked to read the newsletter carefully, noting forthcoming school and community events, meetings, carnivals, class visits, assemblies, camps and other school and P & C activities. In addition to this newsletter the school posts notices using 'Connect' as required, highlighting future key dates and events.

Note: The Parent Guardian 1 entered on the blue enrolment form is the email address used for Connect and Newsletters.

The newsletter is also available on the School's web site www.nedlandsps.wa.edu.au

YEAR 6—CAMP 2018



ABSENCES

Department of Education Regulations request Parental Notes for:

- ◆ Absences from school (to be given on return to school).
- ◆ Absences can be reported to the school via the telephone, email, or SMS and a written record of your notification is then placed on file by the administration and class teacher.
- ◆ Permission to leave school grounds at any time during the school day. Children are to be signed out of the school by the supervising adult on the day, through the front office.
- ◆ Exclusion from visits, camps, physical education and sport for medical reasons.
- ◆ A suggested pro-forma is attached for your convenience. Appendix 1.

Families are asked to schedule appointments, including tutors or learning support, outside of school hours. Any variations to attendance will need to be discussed with the School Principal as per Education Act requirements.

SMS ATTENDANCE SYSTEM

The school has implemented an SMS attendance system where families are notified by SMS (text) if their child is absent without explanation.

Families are asked to advise the school by 9.15am if their child is unwell or not attending.

This allows us to process their absence and prevents sending unnecessary messages to families.

The SMS mobile number is **0437 287 006**, to be used for absences only.

KINDERGARTEN & PRE-PRIMARY PROGRAMMES

Kindergarten

Nedlands Park Early Learning Centre Monday 8:45—3:00
- Red Group Wednesday 8:45—3:00
 Alternate Fridays

Nedlands Park Early Learning Centre Tuesday 8:45—3:00
- Blue Group Thursday 8:45—3:00
 Alternate Fridays

Pre-Primary

All Centres Monday to Friday 8:45—
 3:00



Families are asked to follow these times carefully, as it can be distressing for a child to arrive too early or be collected late. *Please note* that staff are responsible for children during class hours only. They have duties to attend to before and after class times. Please phone the school office if you are unavoidably delayed.

LUNCHES

Children will need to bring their own packed morning tea and lunch from home in a **labelled lunch box** (no glass containers). It is expected that the children will eat healthy and nutritional food. Please make sure your child can open and manage his/her own lunch box. It is advisable to have ice-packs in lunch boxes during warmer weather.

Please avoid nuts or nut related products when including items for school.

DRESS

It is vital that all clothing is clearly labelled with your child's name.

The clothes your child wears to Kindergarten need to be suitable, comfortable play clothes. Clothes need to be easily managed for toileting to encourage self help skills. Pre-primary children are expected to wear school uniform.

We have a **“NO HAT— NO PLAY IN THE SUN”** policy all year round. Students are required to wear hats each day. Sunscreen needs to be applied before arriving at the Centre.

Parents are asked to ensure that children leave their toys or jewellery at home. No toy guns or ‘weapons’ please.

BIRTHDAYS

Your child is a unique individual and needs to know he/she is special. Celebrating a birthday lets your child know we are happy for him/her on this day. Children are welcome to bring a cake or cup cakes to share with the group. Please check ingredients and avoid nuts or nut related products.

BAGS AND LIBRARY BAGS

School bags and library bags are available from the uniform shop. Bags need to be LARGE and easy to open. A back-pack must be able to accommodate – a lunchbox, footwear, spare clothing, a library bag and work to be taken home. Some back-pack fastenings are far too hard for a young child to manage. Please ensure that your child can open and shut their bag themselves.

SAFETY

In order to maintain safety and smooth transitions between home and school, families of students arriving or leaving school outside of usual times are asked to drop off and pick up him/her from our front door. A telephone call or written note is required if your child is to be picked up by another adult.

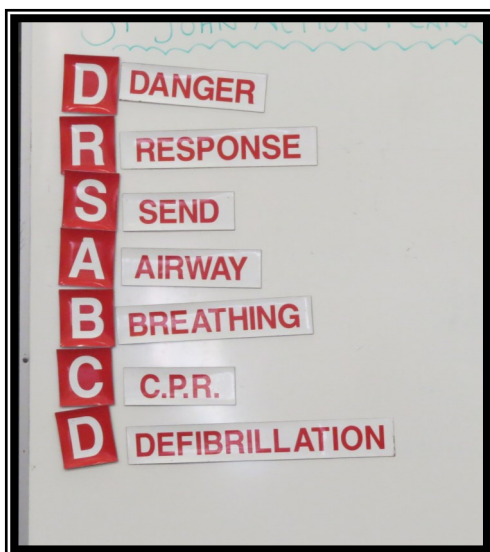
PARENT HELPERS

Each centre has the opportunity to form a parent committee in February. These parent committee's are responsible for P&C fundraising, social activities and assisting new families settle in with information about the school. Involvement with the committee is rewarding and gives greater insight into the operation of the Centre and an opportunity to form lasting friendships. All parents are asked to support their respective committee and their activities.

HEALTH

If your child is unwell, he/she needs to be at home where you can give him/her the individual care and attention needed.

During the year, the school nurse will screen the pre-primary children for their hearing, vision and physical co-ordination. A dental check is provided free of charge and operates from a mobile caravan on the school grounds. You will be asked to fill out a medical card and dental form closer to their visit. Parents are notified if there are any concerns. The school psychologist is available to families, by referral, for educational, behavioural and developmental issues. No referral is made without parental consent.



SCHOOL CALENDAR 2019
TERM DATES FOR STUDENTS

Subject to Change

EXAMPLE

NEDLANDS PRIMARY SCHOOL CALENDAR

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
Week One	30 Apr School Development Day #3	1 May	2 May Subiaco Lacrosse Constitution Centre Presentation Yr 6 Wk1	3 May Dance Yr 1 & Yr 2	4 May KINDY RED Admin Assembly - Badges

School Terms for 2019 (Children attend)

Semester 1

Term 1	Monday 4th February, 2019	-	Friday 12th April, 2019
Term 2	Monday 29th April, 2019	-	Friday 5th July, 2019

Semester 2

Term 3	Monday 22nd July, 2019	-	Friday 27th September, 2019
Term 4	Tuesday 15th October, 2019	-	Thursday 19th December, 2019

School Development Days for 2019 (Children do not come to school on these days)

Term 1	Thursday 31st January 2019 and Friday 1st February 2019
Term 2	Friday 31st May 2019
Term 3	Monday 26th August 2019 (Week 6)
Term 4	Monday 14 October 2019 and Friday 20th December 2019

Public Holidays for 2019

Labour Day	- Monday 4th March 2019 (Week 5)
Good Friday	- Friday 19th April 2019 (in Term 1 holidays)
Easter Monday	- Monday 22nd April 2019 (in Term 1 holidays)
Easter Tuesday	- Tuesday 23rd April 2019 (in Term 1 holidays)
ANZAC Day	- Thursday 25th April 2019 (in Term 1 holidays)
Western Australia Day	- Monday 3rd June 2019 (Week 6)
Queen's Birthday	- Monday 30th September 2019 (in the Term 3 holidays)

SCHOOL DRESS CODE (Pre- Primary to Year 6)

The Nedlands Primary School community, through the School Board, believes the wearing of a school uniform discourages competitive dressing amongst students and promotes a sense of identity. The School Board has determined that a school uniform should be worn.

Please refer to Appendix 4 for the Dress Code Policy which includes the relevant items of clothing.

Acceptance of enrolment at this school assumes an agreement between the school, the parent/guardian and the enrolling student, that the student will dress within the guidelines of the school dress code. Any grounds for exemption should be raised and agreement reached at this time. If the dress code is unacceptable, parents have the right to apply for admission to a school where the dress code reflects their preference.

SCHOOL READY MADE UNIFORMS - The uniform shop in 2019 will open on Tuesdays at 8.45am to 9.15am. Uniforms can be ordered by completing a Uniform Order form (located in the office) and placing it in the box. Orders will be delivered to students.

SECOND HAND UNIFORMS are also for sale from the Uniform Shop.

The range available may vary according to supply. Donations of second hand school clothing are very much appreciated.

LOST PROPERTY

All clothing should be clearly **MARKED with the child's name**. This applies to ALL items of the school uniform. Clothing and personal items of school stationery are never a problem if the **child's name is clearly legible**. Lost property is kept outside Room 8 near the Art room. Second hand uniform items should have the previous owner's name removed and replaced with the new owner's name.

LUNCH ARRANGEMENTS

School Lunch Online (Chef's Delight) is supplying fresh, healthy lunches to Nedlands Primary School. You can now log on to <http://www.school lunchonline.com.au> to register your family and then follow the prompts to choose your lunch selection and place your order. Cut off time—orders **MUST** be placed by 8.00am on the day of delivery.

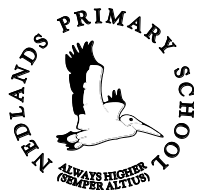
Parent assistance with the ordering process is crucial.

Please—no glass containers in students lunch boxes and supply containers that your child can open and manage themselves.



Entrance to the Administration office located on Kingsway

This information brochure has been compiled for your benefit.
Please retain for future reference.



STUDENT ABSENCE NOTIFICATION FORM

Name of Student:

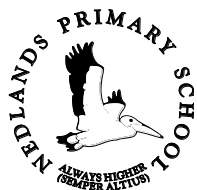
Class: Teacher:

Date(s) of Absence:

Reason for Absence:

.....

Signature of Parent: Date:



STUDENT ABSENCE NOTIFICATION FORM

Name of Student:

Class: Teacher:

Date(s) of Absence:

Reason for Absence:

.....

Signature of Parent: Date:



POLICY

PARENT-TEACHER EMAIL COMMUNICATION

Rationale

The use of email allows teachers and parents to communicate together in a quick and efficient manner.

Purpose

1. To ensure the use of email communication between teachers and parents is carried out in a mutually respectful manner. That all email communication is treated in a confidential, legal and ethical manner.
2. To provide processes that minimise the chance of inappropriate use, and provide clear consequences of such usage.

Guidelines

Parents can contact classroom teachers using email but need to be aware that teachers may not be able to initially respond within 24 hours and that a lengthy written reply could take up to a fortnight.

Parents who receive emails from teachers must not forward or cut and paste sections of a teacher's email for further publication within the community without the explicit approval from the teacher concerned.

Teachers who feel they are receiving an unreasonable amount of emails from a particular parent can request that the sender desist in sending further emails and this teacher request will be followed.

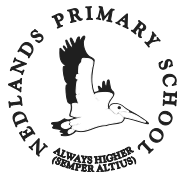
All email communication will be carried out in a professional and appropriate format and tone.

All teachers will adhere to Department of Education guidelines for email communication.

Conclusion

This policy is to be considered in the context of the school's stated Purpose and Ethos Statement and Communication Policy.

PRINCIPAL



POLICY

PARENT-TEACHER EMAIL COMMUNICATION

To be completed at the beginning of each school year or on enrolment

Email is seen as an effective form of communication between teachers and parents.

Nedlands Primary School expects that parents and teachers will use email in a responsible manner. By signing this form, parents agree to adhere to this agreement. Parents who do not comply with this policy may be requested to cease communicating with teachers in this way.

Email Agreement.

Parents/Teachers **MUST** adhere to all email agreement conditions below.

Parents can contact classroom teachers using email but need to be aware that in some cases teachers will not be able to initially respond within 24 hours. A lengthy written response could take up to a fortnight. ***Teachers do not spend their days at work stations and we want to allow them to focus on the children in front of them while being available to talk to families about questions, concerns or issues in relation to a child.***

Parents who receive emails from teachers must not forward or cut and paste sections of a teacher's email for further publication within the community without the explicit approval from the teacher concerned.

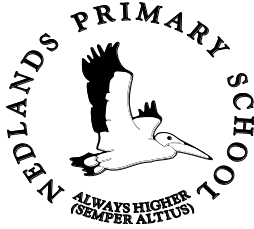
Teachers who feel they are receiving an unreasonable amount of emails can request that the sender desist in sending further emails and that this teacher request will be followed.

All email communication will be carried out in a professional and appropriate format and tone.

All teachers will adhere to Department of Education guidelines for email communication.

Name:..... Email address:.....
(Parent name, please print)

Parent Signature: Date:



Nedlands Primary School

INTERNET USAGE POLICY K-2 (2019)

Rationale

The internet expands classroom resources dramatically by making many resources from all over the world available to students, teachers and education administrators. Information, data, images and even computer software, are brought into the classrooms almost instantly from places otherwise impossible to reach. Access to these resources can support individual and group projects, collaboration, curriculum materials and idea sharing, not found in schools without internet access.

As a hands-on classroom tool, the use of the web can be a motivator for students. It's use encourages the kind of independence and problem solving skills required for students in our society and is an integral element of the Western Australian Curriculum: Technologies and Digital Technologies syllabus for W.A. schools.

Purpose

1. To ensure the appropriate use of the internet as a tool for achieving the outcomes described in the school's Business, Operational and Classroom plans, providing its use is legal and ethical.
2. To provide processes that minimise the chance of inappropriate use, and provide clear consequences of such usage.

Guidelines

1. Student access to the internet will only occur following the receiving, by the School, of a signed "Agreement Form" (refer Appendix 1). Parents have the right to conscientiously object to their child accessing the internet, by not signing this Agreement.
2. Student internet access is a privilege earned through trust. It is not a right at school. Students abusing this trust, may automatically lose the privilege, for a period determined by the Principal or nominated delegate, as well as face consequences as detailed in the School's Behaviour Management Policy.
3. Students can only search on the internet following teacher direction.
4. Internet access by students will only occur under direct teacher supervision, or a nominated delegate, who is also a staff member eg. Library Officer, Education Assistant.
5. Please be aware that the Department has the right to review, audit, intercept, access and disclose messages created, received or sent over Department online services.

Conclusion

This policy is to be considered in the context of the School's stated Purpose and Ethos Statement. The policy is also related to the School's Managing Student Behaviour Policy.

INTERNET USAGE AGREEMENT K-2 (2019)

To be completed after familiarisation with the Internet Usage Policy

The internet is seen as an essential tool in the education of students.

Nedlands Primary School expects that the students will use the internet in a responsible manner. By signing this form, parents and students agree to adhere to this agreement. Students who fail to comply may lose their internet privileges, and further action may be taken, in accordance with the School's Managing Student Behaviour Policy. Please help us to keep your child safe.

Student Agreement

Students **MUST** adhere to all student agreement conditions below. **Parents** please read the following points with your child.

I agree to follow the online rules set out below when I use the Nedlands PS provided online services:

- ◆ I will ask the teacher first before using the school computer or tablet.
- ◆ I will not give my password out to others.
- ◆ I will not let other people logon and/or use my account without checking with the teacher first.
- ◆ I will tell the teacher if I think someone is using my online account.
- ◆ I will tell the teacher if I see anything that makes me feel uncomfortable or that I know I should access or view at school.
- ◆ I will only use material from the Internet if I have asked the teacher.
- ◆ If I download material or pictures from the Internet I will say where it comes from.
- ◆ I will not give out my name, phone number, address, name of the school, photographs or other details about myself or others when online without checking with the teacher first.
- ◆ I will take care when using the computer equipment and will not change the computer settings.
- ◆ I will not use the school computers to be mean, rude or unkind about other people.

I understand that:

- ◆ If I use the Internet or my online account in a way that I should not, then I may not be able to use these in the future.
- ◆ I may be liable for misuse of the computer and the police may be contacted.

I agree to abide by the *Acceptable Usage Agreement* for Nedlands PS students.

I understand that if I am given an online services account and break any of the rules in the agreement that the principal may take disciplinary action in accordance with the Department's *Student Behaviour Policy and Procedures*.

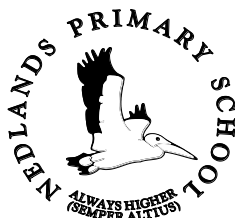
Name of student: _____

Year: _____

Signature of student (Year K—2) _____

Date: _____

Signature of Parent: _____



Nedlands Primary School

INTERNET USAGE POLICY YEAR 3-6 (2019)

Rationale

The internet expands classroom resources dramatically by making many resources from all over the world available to students, teachers and education administrators. Information, data, images and even computer software, are brought into the classrooms almost instantly from places otherwise impossible to reach. Access to these resources can support individual and group projects, collaboration, curriculum materials and idea sharing, not found in schools without internet access.

As a hands-on classroom tool, the use of the web can be a motivator for students. It's use encourages the kind of independence and problem solving skills required for students in our society and is an integral element of the Western Australian Curriculum: Technologies and Digital Technologies syllabus for W.A. schools.

Purpose

1. To ensure the appropriate use of the internet as a tool for achieving the outcomes described in the school's Business, Operational and Classroom plans, providing its use is legal and ethical.
2. To provide processes that minimise the chance of inappropriate use, and provide clear consequences of such usage.

Guidelines

1. Student access to the internet will only occur following the receiving, by the School, of a signed "Agreement Form" (refer Appendix 1). Parents have the right to conscientiously object to their child accessing the internet, by not signing this Agreement.
2. Student internet access is a privilege earned through trust. It is not a right at school. Students abusing this trust, may automatically lose the privilege, for a period determined by the Principal or nominated delegate, as well as face consequences as detailed in the School's Behaviour Management Policy.
3. Students can only search on the internet following teacher direction.
4. Internet access by students will only occur under direct teacher supervision, or a nominated delegate, who is also a staff member eg. Library Officer, Education Assistant.
5. Please be aware that the Department has the right to review, audit, intercept, access and disclose messages created, received or sent over Department online services.

Conclusion

This policy is to be considered in the context of the School's stated Purpose and Ethos Statement. The policy is also related to the School's Managing Student Behaviour Policy.

To be completed after familiarisation with the Internet Usage Policy

The internet is seen as an essential tool in the education of students.

Nedlands Primary School expects that the students will use the internet in a responsible manner. By signing this form, parents and students agree to adhere to this agreement. Students who fail to comply may lose their internet privileges, and further action may be taken, in accordance with the School's Managing Student Behaviour Policy. Please help us to keep your child safe.

Student Agreement

Students **MUST** adhere to all student agreement conditions below. **Parents** please read the following points with your child.

- ◆ I will use the school computer only with the permission of a teacher.
- ◆ I will follow all instructions from teachers when using school computers.
- ◆ I will not let anybody else know my password.
- ◆ I will not let others logon and/ or use my online services account.
- ◆ I will not access other people's online services accounts.
- ◆ I know that I am responsible for anything that happens when my online services account is used.
- ◆ I will tell my teacher if I think someone is using my online services account.
- ◆ I know that the school and the Department of Education may see anything I send or receive using email or online file storage services.
- ◆ I will make sure that any email that I send or any work that I wish to have published is polite, carefully written, well presented and is not harmful to other students (i.e. it does not contain material that is pornographic, racist, sexist, inflammatory, hateful, obscene or abusive nature or which promotes illegal activities or violence).
- ◆ If I use other people's work (including items taken from the Internet) as part of my own research and study I will always acknowledge them.
- ◆ I will obtain permission from the copyright owner for the use of their works if I included them as part of a portfolio for employment, entry for a competition or any other uses other than for private research and study.
- ◆ If I find any information that is inappropriate or makes me feel uncomfortable I will tell a teacher about it. Examples of inappropriate content include violent, racist, sexist, or pornographic materials, or content that is offensive, disturbing or intimidating or that encourages dangerous or illegal activity.
- ◆ I will not reveal personal information, including names, addresses, photographs, credit card details and telephone numbers of myself or others.
- ◆ I will not damage or disable the computers, computer systems or computer networks of the school, the Department of Education or any other organisation.
- ◆ I will be mindful of the possible problems caused by sharing or transmitting large files online, and for sharing other people's copyright online e.g. music and video files.

To be completed after familiarisation with the Internet Usage Policy

I understand that

- ♦ I will be held responsible for my actions while using online services and for any breaches caused by allowing any other person to use my online services account;
- ♦ The misuse of online services may result in the withdrawal of access to services and other consequences outlined in the School's policy; and
- ♦ I may be held liable for offences committed using online services.

I agree to abide by the Acceptable Usage Agreement for school students.

I understand that if I am given an online services account and break any of the rules in the agreement, it may result in disciplinary action, determined by the principal in accordance with the Department's *Student Behaviour Policy and Procedures*.

Name of student: _____

Signature of student: _____

Date: _____

PLEASE RETURN THIS AGREEMENT TO THE CLASS TEACHER

PLEASE KEEP THE POLICY PAGE AT HOME



Nedlands Primary School

DRESS CODE FOR STUDENTS POLICY

Rationale

The Nedlands Primary School community through the School Board, believes the wearing of a school uniform discourages competitive dressing amongst students and promotes a sense of identity. The School Board has determined that a school uniform should be worn.

Purpose

To provide parents and students with a dress code that is: safe and appropriate for school activities, reasonable by contemporary standards, provides some choice, is affordable to parents, and considers the risks of ultraviolet radiation.

To encourage the wearing of the school uniform by providing sanctions for students not complying with the dress code.

To provide appropriate processes for exemption or modification related to student health, cultural considerations, religion or any other matter, which in the Principal's opinion, is sufficient to exempt a student from the dress code requirements.

Guidelines

Items designated on the current "School Uniform Order Form" constitute the dress code. In summary this is:-

Summer:

Navy shorts / skort, school light blue polo knit shirt (with pelican motif), sandals or shoes / joggers, navy socks, sun hat with logo (no hat no sun).

NB: A "No Hat, No Play in the sun" policy operates all year.

Winter:

Navy shorts / skort, navy track pants, girls bootleg pants, school polo knit shirt, windcheater or zipped jacket, shoes and navy socks / navy tights.

Sports Uniform – Carnivals only

Navy sports shorts / skort, school polo knit shirt (interschool events) or house colour T-shirt, school hat and sport shoes.

Choir Uniform:

Year 4 - Junior Choir (ALL students in Year 4 are expected to participate) School uniform relevant to season and black shoes. School hat for outdoor performances.

Years 5 and 6 - Senior Choir - Uniforms are hired

Black socks and black shoes. School hat for outdoor performances. Following items are hired by students through the school (Navy long pants, long navy skirt, long sleeved white shirt, and pale blue cummerbund). Navy blue hair ribbons.

Financial Difficulties

Families who may experience financial difficulties regarding the purchase of a uniform should contact the Principal to seek a solution.

Modifications to the Dress Code

Parents of students who for cultural, religious or health reasons, may wish to modify the school dress code, are required to make an appointment with the Principal or a Deputy Principal. Staff will be informed of any student granted a modification to the dress code.

Sanctions

Students not complying with the dress code will be counselled and resolution of their concerns sought. Non-compliance with the dress code, where exemptions have not been sought, will result in a student being prevented from attending any activity in respect of which the student is representing the school, in school or out of school hours, and may include representative teams of participants or spectators in areas of sport, drama, music, excursions and school social functions.

Exemptions

The grounds for exemption or modification relate to student health, cultural considerations, religion or any other matter which, in the Principal's opinion, is sufficient to exempt a student from dress code requirements.

The exemption must be negotiated with the Principal at the time of enrolment. Provision for temporary exemptions will be made to accommodate new students and the non-availability of components of dress code items, or where there is significant change to student circumstances. A copy of any exemption record will be provided to the students, parents and teachers and placed on the student's file.

Enrolment

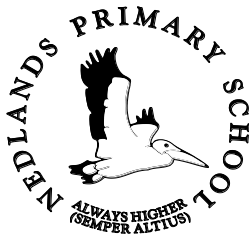
Parents and students will be informed of the Nedlands Primary School dress code at the time of enrolment. Acceptance of enrolment at this school assumes an agreement between the school, the parent/guardian and the enrolling student, that the student will dress within the guidelines of the school dress code. Any grounds for exemption should be raised and agreement reached at this time. If the dress code is unacceptable, parents have the right to apply for admission to a school where the dress code reflects their preference.

Parents of students already enrolled at Nedlands Primary School are assumed to agree with this dress code. Parents finding this dress code unacceptable have the same rights as newly enrolling parents.

Review of the Dress Code

As consultation with the school community has occurred via newsletters, the P & C meetings and the School Board, it is intended that this policy will have a life of five years before review.

Formulated by: Nedlands Primary School - School Council 2006
Reviewed: 2011 and 2017



Nedlands Primary School

HOMEWORK POLICY

Rationale

Homework can support higher levels of student achievement by extending the time available for students to consolidate skills and concepts learned at school. Homework can also further school-home relationships and can assist in keeping parents informed about the student's learning program and progress.

It should be noted that preparation of students for the time commitment of homework anticipated in years to come is not, in itself, a reasonable basis for setting homework.

Purpose

Homework is:

- ♦ used to facilitate the achievement of learning outcomes.
- ♦ part of a developmental learning program that is responsive to individual needs, clearly relevant and supported by classroom practice.
- ♦ disassociated from any form of punishing students or means of securing discipline.
- ♦ to support the development of the student's independence as a learner.
- ♦ to further the partnership between school and home.
- ♦ to avoid dependence on unreasonable levels of parental assistance or resource that are not readily available to the student.
- ♦ to be set without impinging on reasonable time for family, recreational and cultural pursuits relevant to the student's age and development.
- ♦ to be determined by the teacher in terms of the type of homework being undertaken. In the main it will consist of consolidation, completion of set tasks and research where appropriate.

Guidelines

1. Parents may choose for their child to do far less homework than suggested, however this should be done in consultation with the class teacher.
2. Preparation and organisational tasks in readiness for the next school day should be a routine for all children. These tasks are included within the time allocation guidelines
3. Approximate time allocation based on five nights per week:

Kindergarten and Pre-Primary - Nil

Year 1 – up to 15 minutes

Years 2 and 3 – between 20 and 30 minutes

Years 4 and 5 – up to 30 minutes

Years 6 – up to 60 minutes

4. Each teacher will have particular systems (eg. signing by parents, date due, etc) that will be communicated to parents.
5. The following is a guide to the types of homework likely to be provided at Nedlands Primary School. Parents should refer to each teacher's individual guide.

Years 1 – 3

Home reading of teacher provided books.
Home reading of individual choice books.
Learning of spelling word lists.
Mental math activities reinforcing number combinations and processes.

Years 4 – 6

As for Years 1 – 3.
Finishing off class work not completed during the school day.
Research to support class work or study projects.
Refining draft work commenced in class.
Weekly assignments, reinforcing maths and/or language concepts currently being taught in that class.
Reviewing work completed in class and posing questions, if required (i.e. some aspect not understood), for the teacher (in later years this is known as "study").

NB Music practice for those involved in the school's instrumental program is in addition to class homework.

Some Advice to Aid Parents

Children need the opportunity to play and relax after school.
Homework is best done at a quiet time set aside for homework completion.
Completing homework in front of the television is not recommended.
Ask your child to explain what he/she is doing for homework.

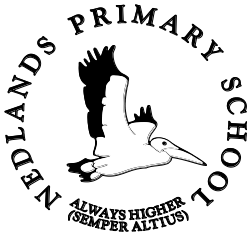
Conclusion

Homework should be a positive experience for children and parents, aimed at enhancing the extent to which a child benefits from the school's learning experience.

Endorsed by School Council

June 2002

Reviewed 2011



Nedlands Primary School

SunSmart Policy

Our SunSmart Policy has been adopted to ensure that all staff and children attending Nedlands Primary School are protected from skin damage caused by the harmful UVR from the sun. It is to be implemented throughout the year, but with particular emphasis during the months September through to May. The sun protection practices outlined in this policy will be applied to all school activities, including sports carnivals, excursions and camps. The policy has been developed in consultation with the whole school community.

Behaviour

- ♦ The school will require students wear broad-brimmed or legionnaire style hats whenever they are outside.
- ♦ Staff are requested and encouraged to wear broad-brimmed or legionnaire hats when outside.
- ♦ Ensure that children without a broad-brimmed or legionnaire hat are directed to play in an area that is protected from the sun - the hall. No SunSmart hat, no play.
- ♦ Encourage positive role modelling of sun protective behaviour by all school staff, parents and guests visiting the school.
- ♦ Encourage the daily application of sunscreen before school, and prior to the lunch break or any outdoor activity.
- ♦ Encourage children to use available shade for outdoor activities and play.
- ♦ Students will be encouraged to wear clothing that is sun protective, eg. shirts with collars and sleeves, rash vests for swimming and faction t-shirts with UV rating.

Curriculum

- ♦ Incorporate sun protection and skin cancer prevention programs into the school curriculum at all year levels – Kindergarten to year 6.
- ♦ Promote sun protection throughout the year via the school newsletter, assemblies, daily messages, parent and staff meetings and whole school activities.
- ♦ Staff and parents will be provided with educational material on sun protection.

Environment

- ♦ Shade covers over the school pool to be annually assessed.
- ♦ Children to be encouraged to play and sit in shaded areas eg. under trees, umbrellas.
- ♦ Ensure there is adequate provision of shade within the school grounds for students and staff, by planting trees and building shade structures.
- ♦ Timetable as many outdoor activities as possible, including assemblies, sport and physical education before 10am and after 3pm. When this is not possible, activities should be scheduled as far away from 12 noon as is possible or use the hall or under cover area.
- ♦ Ensure that adequate shade for all children and staff is provided at sporting carnivals and outdoor events.
- ♦ Children are to eat lunch in the shaded area of central or northern courtyards and year 6s to eat under shady trees and umbrellas.

Evaluation

The Nedlands Primary School Staff will review the effectiveness of this policy each year.

They will:-

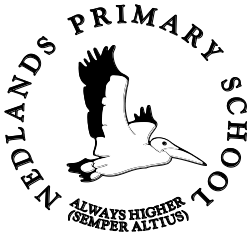
1. Review the SunSmart behaviour of students, staff, parents, and visitors and make recommendations for improvement.
2. Assess shade provision and usage and make recommendations for increases in shade provision.
3. Update and promote curriculum material relevant to SunSmart activities.

Endorsed by School Council

April 2004

Reviewed

August 2011



Nedlands Primary School

NUT PRODUCTS

An important issue at Nedlands Primary School is the number of enrolled students, who have a severe allergy to nuts, and in particular peanuts. The WA Department of Health warns that the occurrence of nut allergies is rising and is of concern within the general community.

Our duty of care at this stage is focused upon the students in our care who exhibit a variety of symptoms, from minor to extremely severe, arising from even the slightest contact with nut based products.

In conjunction with the parents of the individual students and their teachers, action plans and awareness have been developed and are in place within the school. The students themselves are aware of their allergies and can avoid the products when obvious.

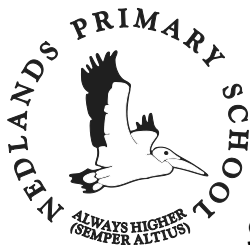
The difficulty is that in several instances even the smallest contact with nuts, nut dust and nut based spreads including peanut paste and hazelnut spread can cause a severe reaction.

As a result of discussions with the Department of Health and parents we are asking that parents of all students ***avoid all nuts and the use of nut based spreads in the provision of snacks and lunches to students at the school. This means avoiding peanut paste, hazelnut spread and bags of nuts. This may also include a number of muesli bars.***

Understandably this is a difficult issue in terms of eating habits of children, but all parents would appreciate the need for Nedlands Primary School and its community to ensure the safety of all students at our school. We thank you for your co-operation.

Parents who wish to discuss the issue further are asked to contact the school office.

Updated Feb 2017



Nedlands Primary School

Students and Mobile Phones Policy

This policy is based on the premise that students should be at school, free from distractions and external contact, unless in emergency or unavoidable circumstances.

Contacting a Student

The protocol for parents/carers needing to urgently contact a student is:

The parent/carer contacts administration. Phone: 9386 2278

The parent/carers telephone number will be recorded.

Office staff will contact the teacher who will send the student to administration or pass on the message (if appropriate).

If staff is not able to contact the student, the parent/carer will be contacted.

Please refrain from contacting students during class time as this disrupts the teaching and learning process.

Mobile Phones

We acknowledge that some parents allow students to bring mobile phones to school.

Mobile phones must be turned off during the day. This includes recess and lunch breaks and the use of associated cameras or recording devices whilst on school grounds before and after school.

If mobile phones are on or used during the school day they will be confiscated from the student for the remainder of the day.

The school cannot accept any responsibility for any loss or damage to a student's mobile phone or SIM card. Any damage or losses are the responsibility of the parent/carer. Students bring mobile phones to school at their own risk, however they may ask a teacher to store the phone in a secure location during school hours.

Electronic Devices

We acknowledge that electronic devices can support student learning. Eg i-Pads, Kindles, i-Readers, tablets etc. If students bring a personal electronic device to school the following applies:

Student must have permission from the teacher to use an electronic device at school.

The school cannot accept any responsibility for any loss or damage to an electronic device.

Any damage or losses are the responsibility of the parent/carer.

Students bring electronic devices to school at their own risk.

Inappropriate use of an electronic device will result in confiscation.

Policy amended and reviewed 2014.

