### Nedlands Primary School
#### School Board Meeting
##### Minutes of Meeting No. 41

**Meeting:**  
Wednesday 5th May 2015, 1.00pm, held in the school Library

**Attendees:**  
Anne Gribble (Chair), Russell Bembridge, Sharon Parker, Geoff Jones, Daryl Morris-Hall, Miriam Stanborough, Helen Wildy, Amanda Brien

**Apologies:**  
Nil  
**Late Apologies:**  
Sharon Parker

**Minute Secretary:**  
Catherine Mendez

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<tr>
<th>1.0</th>
<th>Welcome and apologies</th>
<th>Actions</th>
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<tr>
<td>1.1</td>
<td>The meeting opened at 1.06pm</td>
<td>Russell Bembridge</td>
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<td>Russell Bembridge gave the Acknowledgement of Country and welcomed all Board members to the meeting. Particular welcome was made to Amanda Brien, attending her first Board meeting as a newly-elected parent representative. Congratulations were offered to Anne Gribble on being elected to serve a second term on the Board.</td>
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| 1.2 | Apologies/absentees – Late apologies received from Sharon Parker | Russell Bembridge |

| 1.3 | Disclosure of Interest:  
The Board noted that there were no real, perceived or potential conflicts of interest declared by any member in relation to the items on the Meeting No. 41 Agenda.  
Board members were encouraged to raise a query for discussion if they were uncertain whether a matter represented a potential or perceived conflict of interest, per our Code of Conduct. | Russell Bembridge |

| 1.4 | Nomination of Board Chair for next 12 months.  
Nominations were called from the table for a Board member to assume the role of Chair for the coming 12 months. Anne Gribble nominated and, there being no other nominations, was declared Board Chair for the next 12 months. | Russell Bembridge |

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<th>2.0</th>
<th>Minutes of Previous Meeting</th>
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| 2.1 | The minutes of the last Board meeting, held on 24th March 2015, were tabled. Editing change to be made to Item 4.7. as follows:  
Insert: “The Board discussed the value of conducting a seminar for parents about ‘Kids & Technology”. Action: Miriam Stanborough to look into possible presenters.”  
Motion: The Minutes of Meeting No. 40, held on the 24th March, as presented and with changes noted above, be accepted and uploaded to the school website. | Catherine Mendez to make editing changes Minutes to be published on School website |

Moved: Anne Gribble  
Seconded: Miriam Stanborough  
Carried
## 3.0 Actions Arising from previous meeting

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<td>3.1</td>
<td><strong>Parent Representative Election</strong> – Conducted Amanda Brien and Anne Gribble were elected to be the incoming Board parent representatives. Anne commences her second term from today and Amanda attends her first meeting.</td>
<td>Russell Bembridge &amp; Anne Gribble</td>
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<td>3.2</td>
<td><strong>Advertise “Cultivating a Learning Mindset” Seminar</strong> - Proposed to re-schedule this seminar in order to effectively publicise to the school community. Agreed to change seminar date to Tuesday May 19th at 7.00pm in the Altius Centre.</td>
<td>Russell Bembridge</td>
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<td>3.3</td>
<td><strong>School Access flyer to be sent home</strong> – pending.</td>
<td>Russell Bembridge</td>
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<td>3.4</td>
<td><strong>Send Parent Survey questionnaire &amp; costs to Principal</strong> - done</td>
<td>Anne Gribble</td>
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<td>3.5</td>
<td><strong>Contact to be made with UWA (re: International Students &amp; impact on NPS of UWA enrolments.)</strong> - Work on identifying the best contact at UWA is ongoing. UWA’s new Deputy Vice-Chancellor (Community &amp; Engagement), Kent Anderson will host a gathering later this month of principals of schools surrounding UWA.</td>
<td>Russell Bembridge Anne Gribble</td>
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Sharon Parker joined the meeting at 1.18pm

## 4.0 Principal’s Report and Financial Summary

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<td>4.1</td>
<td><strong>2015 Annual Budget and Financial Summary</strong> Russell Bembridge provided the Board with a summary of the large expenditure items for the period since the last Board meeting and answered Board questions. Russell sought confirmation from the Board that they are happy with the presentation of financial information in its present “Big Ticket” format. It was agreed that this format is informative and succinct and should continue as is, maintaining its alignment to strategy and adding a figure demonstrating the proportion of reported items to total spend. Motion: The Board accepts the Expenditure Report for 2015 as at 5th May 2015, as tabled. Moved: Helen Wildy Seconded: Sharon Parker Carried</td>
<td>Russell Bembridge</td>
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Geoff Jones left the meeting at 1.35pm and returned at 1.41pm.

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<td>4.2</td>
<td><strong>Principal’s Report</strong> - Russell Bembridge gave his report to the meeting.</td>
<td>Russell Bembridge</td>
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**Vision for Change** – Agreed to plan to present this information to the Board at the next meeting, if the process is ready, or at the following meeting in August.

**Visit to Nedlands Park ELC** – Agreed to arrange a visit to the newly expanded and refurbished centre (for the Board and interested Nedlands City Council members). | Russell Bembridge to plan. |

## 5.0 General Business

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<td>5.1</td>
<td><strong>Parent Survey 2015</strong> – Overviewed original parent survey document including changes made when survey conducted in 2013. Anne Gribble to consolidate discussion points &amp; feedback and make amendments to the draft to bring back to the Board via email. Timeline discussed suggests the survey is likely to be conducted in the first two weeks of Term Three.</td>
<td>Anne Gribble</td>
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## Business Plan Review
No items were raised today by the Board following the comprehensive two-part overview presented at the previous two Board meetings.

**Russell Bembridge**

## Date & Format of Open Board Meeting
The Board discussed the possibility of conducting the annual Open Board Meeting as an evening workshop, not linked to a P&C Meeting, with a light supper and Board overview at the end. Russell and Anne will meet to put together a plan to bring back to the Board. Proposed date is 30th July 2015.

*Helen Wildy made her apologies and left the meeting at 2.55pm.*

**Russell Bembridge**

**Anne Gribble**

## ACARA Survey Update
Pending.

**Russell Bembridge**

## 2015 Annual report
--- Pending

**Russell Bembridge**

## EALD Update / UWA contact
See item 3.5, above.

**Miriam Stanborough**

## School Access Sub-committee
Successful application for a “Connecting Schools” grant, $8200 grant with P&C matching that amount. Working towards accreditation of school crossing attendants. NPS not included in latest allocation of flashing speed limit lights, it is hoped the school will make the next allocation.

**Miriam Stanborough**

**Russell Bembridge**

## P & C Representative Report

1. Miriam Stanborough gave the meeting her report on the last P&C meeting which was held on 25th March.

**Miriam Stanborough**

## Correspondence OUT

**Nil**

## Correspondence IN

**Nil**

## Other Business

**Nil**

## Next Board Meeting

**Next Board Meeting:**
- 1.00pm Wednesday 24th June, 2015

**Remaining Board Meetings for 2015 –**
- **Open Board Meeting** – Thursday 30th July (Proposed)
- 1.00pm Wednesday 12th August (Planned discussion of items for inclusion in 2016-2018 Business Plan)
- 1.00pm Wednesday 9th September (Planned discussion of 2015 Parent Survey results)
- 1.00pm Wednesday 28th October (Planned discussion of NAPLAN results)
- 1.00pm Wednesday 2nd December
11.0 The meeting closed at 3.13pm

Next Board Meeting Agenda Items:
- Budget and Financial Summary
- School Access Sub-committee Report
- ACARA survey
- Board-initiated Parent Survey
- Vision from Change – Presentation to Board
- Appointment of Second Community Board Member
- EAL Update
- Amanda’s Bio
- Parent Information: Cultivating a Learning Mindset, Kids & Technology
- School Self-Review
- Correspondence In/Out
- P&C Representative Report
- Principal’s Report