



# Nedlands Primary School

## School Board Meeting

### Minutes of Meeting No. 67

Meeting: Wednesday 27th February at 5.00pm, held in the school Library

Attendees: Fiona Cocks, Sally Brauer, David Norman, Russell Bembridge, Julie Simpfendorfer, Caleb Jones, Lihong Shi, Sophie Li

Late Apologies: Fiona Cocks

Apologies: Richard Tucker

Minute Secretary: Catherine Mendez

1.0	Welcome and Apologies	Actions
1.1	The meeting opened at 5.12pm.	
1.2	Fiona Cocks welcomed Board members to the meeting. Fiona and Russell gave particular welcome to Sophie Li who joins the Board from today as a non-voting community representative replacing Mei Han.	
1.3	FC gave the acknowledgment of traditional owners.	
1.4	Apologies: Richard Tucker	
1.5	<p><b>Disclosure of Interest:</b>            The Board noted that there were no real, perceived or potential conflicts of interest declared by any member in relation to the items on the Agenda for Meeting No. 67.            Board members were encouraged to raise a query for discussion if they were uncertain whether a matter represented a potential or perceived conflict of interest, per our Code of Conduct.</p>	
2.0	Minutes of Previous Meeting	
2.1	<p>The minutes of Board meeting No 66, held on 27th November, 2018 were tabled.</p> <p><i>Motion:</i> The Minutes of Meeting No. 66, held on 27<sup>th</sup> November, 2018, as presented, be accepted and uploaded to the school website.            Moved: Fiona Cocks                      Seconded: Sally Brauer                      <u>Carried</u></p>	C. Mendez
3.0	Principal's Report & Financial Summary	
3.1	<p><b>Principal's Report</b>            RB presented and talked through his report (as attached) and answered questions.            Topics covered included:            Staffing, class structure and year start-up information.            The Minister's Statement on School Violence.            Parent Survey - summary is available and will be electronically distributed to the Board for consideration in advance of the next meeting.</p>	Fiona Cocks
3.2	<p><b>Financial Summary</b>            The year's first finance committee meeting was held before this meeting. Funds not in yet. More detail next meeting.</p>	

<b>4.0</b>	<b>Board Governance</b>	
4.1	<p><b>Review Upcoming Calendar Items</b> Call for nominations for new staff representative (to replace Renu Sahai) to be made this week.</p> <p>The next Board meeting will be the last for the current terms of FC &amp; CJ. RB to begin process to call for new nominations Action: FC &amp; CJ to let RB know if they wish to renominate so that this information may be included in the call for nominations.</p>	R.Bembridge  R.Bembridge Fiona Cocks & Caleb Jones
<i>Sophie Li made her apologies and left the meeting at 6.18pm</i>		
<b>5.0</b>	<b>Sub-Committees - Reports</b>	
5.1	<p><b>Community Planning Sub-committee</b> Work is expected to start around Easter 2019 on modifications to the roadways around the school. Some of the residential rezoning plans have been changed.</p>	
5.2	<p><b>Well-being Sub-committee</b> CJ reported that Jodii Giannas is happy to continue on this committee. Kirsty Walker will continue to offer assistance although no longer has children at the school.</p> <p>The next Parent Seminar will be held on Monday 1<sup>st</sup> April. Topic "Resilience" with Claire Orange <a href="https://www.claireorange.com.au/">https://www.claireorange.com.au/</a> as guest speaker. NedsLads willing to provide some funding.</p> <p>There is likely to be a small fee for attendance. "Save to date" to be included in next connect newsletter. Can consider opening up attendance to network schools if we have extra spaces.</p> <p>RB mentioned that an externally-provided well-being session was conducted with staff on the first morning of term (before students returned). There is planned to be a summary for the Board at a later date.</p>	C.Jones  RB/JS
5.3	<p><b>Parent Seminar Series – Kids &amp; Technologies Sub-committee</b> JS advised that the Term Two seminar would be a presentation on how to access and use Office 365 software which being made available to all families free by the Education Department.</p>	
5.4	<p><b>Communication Sub-committee</b> JS advised that some Education Department changes to Connect made it difficult for some parents to access 2018 end-of-year students. Responded to and dealt with quickly. There is a 24 hour delay between new families starting at the school and getting them onto Connect, creating an initial delay at the start of the year, but it seems to be running well now</p>	
<b>6.0</b>	<b>Other Actions from Previous Minutes and General Business</b>	
6.1	<p><b>School Board Development Program</b> Module 5 omitted from Board Pack. Deferred to next meeting.</p>	
6.2	<p><b>Annual report Update</b> RB continuing to work on this.</p>	
6.3	<p><b>Minister's Statement on School Violence</b> See Item 3.1, above.</p>	
6.4	<p><b>Focus 2019 – Directions for Schools</b> See Item 3.1, above</p>	
6.5	<p><b>IPS Review</b> Process has changed. Won't take place in Terms 1-3. Further information later in the year.</p>	

7.0	<b>P &amp; C Report</b>	
7.1	The P&C AGM will be held this evening after this meeting. SB will report to next Board Meeting.	
8.0	<b>Correspondence - Out</b>	
8.1	Nil	
9.0	<b>Correspondence – In</b>	
9.1	Nil	
10.0	<b>Any Other Business</b>	
10.1	Nil	
11.0	<b>Next Board Meeting0</b>	
11.1	<b>Next Board Meeting:</b> <ul style="list-style-type: none"> <li>• Wednesday 3<sup>rd</sup> April (Week 9)</li> </ul>	
12.0	<b>Meeting Close &amp; Next Meeting Agenda</b>	
12.1	The meeting closed at 6.44pm.	
12.2	<b>Agenda for Next Board Meeting</b> <ul style="list-style-type: none"> <li>• Welcome &amp; Apologies</li> <li>• Minutes of Previous Meeting</li> <li>• Principal's Report (Including Budget Update)</li> <li>• Board Governance- <ul style="list-style-type: none"> <li>○ Review Upcoming Calendar Items</li> <li>○ Term 1 Business Plan Review</li> </ul> </li> <li>• School Board Development Program – Review &amp; discuss Module 5</li> <li>• Sub-Committee Reports</li> <li>• Other Actions from Previous Minutes &amp; General Business <ul style="list-style-type: none"> <li>○ Staff Representative Election</li> <li>○ Parent Representative Election</li> <li>○ Annual Report Update</li> <li>○ Parent Survey</li> <li>○ Focus 2019 - Update</li> </ul> </li> <li>• Correspondence In/Out</li> <li>• Any Other Business</li> </ul>	

*Fiona Cocks, Board Chair* \_\_\_\_\_