



Nedlands Primary School

School Board Meeting

Minutes of Meeting No. 63

Meeting: Wednesday 25th July at 5.00pm, held in the school Library

Attendees: Julie Simpfendorfer, Fiona Cocks, Caleb Jones, Sally Brauer, David Norman, Russell Bembridge

Apologies: Renu Sahai, Richard Tucker, Mei Han

Minute Secretary: Catherine Mendez

1.0	Welcome and Apologies	Actions
1.1	The meeting opened at 5.08pm.	
1.2	Fiona Cocks welcomed all Board members to the meeting.	
1.3	FC gave the Acknowledgement of Country.	
1.4	Apologies: Renu Sahai, Richard Tucker, Mei Han.	
1.5	<p>Disclosure of Interest: The Board noted that there were no real, perceived or potential conflicts of interest declared by any member in relation to the items on the Agenda for Meeting No. 63. Board members were encouraged to raise a query for discussion if they were uncertain whether a matter represented a potential or perceived conflict of interest, per our Code of Conduct.</p>	
2.0	Minutes of Previous Meeting	
2.1	<p>The minutes of Board meeting No 62, held on 27th June, 2018 were tabled.</p> <p><i>Motion:</i> The Minutes of Meeting No. 62, held on 27th June, 2018, as presented, be accepted and uploaded to the school website. Moved: Sally Brauer Seconded: Caleb Jones <u>Carried</u></p>	C. Mendez
3.0	Principal's Report & Financial Summary	
3.1	<p>Principal's Report RB presented and talked through his report (as attached) and answered questions.</p>	
4.0	Board Governance	
4.1	<p>Review Upcoming Calendar Items Board Meeting No. 64 (Open Board Meeting): 5.00pm Wednesday 5th September (Week 8) RB would require NAPLAN results by 10th August in order to be able to present to staff and then prepare a presentation for the open board meeting. Action: Review on 10Aug2018</p>	C.Mendez

5.0	Sub-Committees - Reports	
5.1	Community Planning Sub-committee Nothing to report. Elizabeth Street changes – final plan still unconfirmed. Submissions made.	
5.2	Well-being Sub-committee CJ presented an updated <i>School Well-being Recommendations</i> document (attached) incorporating some overarching recommendations to the school. <i>Motion:</i> The Board endorses the sub-committee's report to the Principal offering guiding considerations to be taken into account in the school's whole-of-school planning. Moved: Caleb Jones Seconded: Fiona Cocks <u>Carried</u>	C.Jones
5.3	Parent Seminar Series – Kids & Technologies Sub-committee Alannah & Madeleine Foundation will be conducting Cyber Security presentations on Thursday 16 th August. There will be two student sessions covering Years four, five and six, a Staff sessions and a Parent session. Next in the Parent Seminar Series will be a well-being presentation. CJ advised the committee will be meeting in the next couple of weeks.	S.Brauer C. Jones
5.4	Communication Sub-committee As previously reported, Semester One school reports were made available to parents via Connect. Minor problems solved, feedback good, enormously time-saving for Administration.	J.Simpfendorfer
5.5	Finance Sub-committee No report.	F.Cocks
6.0	Other Actions from Previous Minutes and General Business	
6.1	School Board Development Program – Review & discuss Module 3 Board members have reviewed Module 3. FC asked if there were any questions. There were no questions. Thank you to the Board for completing training Module 3. Training Module 4 will be on the Agenda for the next Board meeting.	
6.2	Review Updated Terms of Reference The Board reviewed and discussed the recommended changes to the Terms of Reference and agreed on appropriate changes to be made to the NPS Board Terms of Reference. Action: The school's ToR document to be updated per changes agreed at this meeting. Updated document to be circulated via email together with motion proposing new document be endorsed.	J.Simpfendorfer C. Mendez
7.0	P & C Report	
	P&C Meeting to be held tonight. There has been no P&C Meeting since the last Board meeting.	
8.0	Correspondence - Out	
8.1	Nil	
9.0	Correspondence - In	
	Nil	

10.0	Any Other Business	
10.1	There was no other business.	
11.0	Next Board Meeting	
11.1	<p>Next Board Meeting: Board Meeting No. 64 (Open Board Meeting): 5.00pm Wednesday 5th September (Week 8)</p> <p>Term 4 Meetings:</p> <ul style="list-style-type: none"> • Wednesday 24th October, 5.00pm (Week 3) • Wednesday 28th November, 5.00pm (Week8) 	
12.0	Meeting Close & Next Meeting Agenda	
12.1	The meeting closed at 7.07pm	
12.2	<p>Agenda for Next Board Meeting</p> <ul style="list-style-type: none"> • Welcome & Apologies • Minutes of Previous Meeting • Principal's Report and Financial Summary • Board Governance- <ul style="list-style-type: none"> ○ Review Upcoming Calendar Items • Sub-Committee Reports • Other Actions from Previous Minutes & General Business • School Board Development Program – Review & discuss Module 4 • BYoD Survey • Review Updated Terms of Reference • Correspondence In/Out • Any Other Business 	

Fiona Cocks, Board Chair _____