



Nedlands Primary School

School Board Meeting

Minutes of Meeting No. 49

Meeting: Wednesday, 22nd June 2016 at 1.00pm, held in the school Library

Attendees: Russell Bembridge (chair), Susan Fullgrabe, Geoff Jones, Lisa Lough, Jodii Giannas.

Apologies: Helen Wildy, Anne Gribble

Late Apologies: Anna Davila

Minute Secretary: Catherine Mendez

1.0	Welcome and apologies	Actions
1.1	The meeting opened at 1.05pm. Russell Bembridge gave the Acknowledgement of Country and welcomed all Board members to the meeting.	Chair
1.2	Apologies/absentees – Apologies received from Helen Wildy and Anne Gribble. Late arrival apology received from Anna Davila.	Chair
1.3	Disclosure of Interest: The Board noted that there were no real, perceived or potential conflicts of interest declared by any member in relation to the items on the Agenda for Meeting No.49. Board members were encouraged to raise a query for discussion if they were uncertain whether a matter represented a potential or perceived conflict of interest, per our Code of Conduct.	Chair
2.0	Minutes of Previous Meeting	
2.1	The minutes of Board meeting No. 48, held on 11th May, 2016 were tabled. <i>Motion:</i> The Minutes of Meeting No. 48, held on 11th May, 2016, as presented, be accepted and uploaded to the school website. Moved: Jodii Giannas Seconded: Susan Fullgrabe <u>Carried</u>	Catherine Mendez
3.0	Action Arising from Minutes of Previous Meeting	
3.1	Invitation of UWA representatives to the School to follow up on discussion re: impact of UWA students on NPS This visit is still scheduled to take place next Thursday, 30 th June from 8.30am until 10.00am. Unfortunately, the EALD teacher will not be available that day; however it has been decided to go ahead with this initial meeting.	Russell Bembridge
3.2	Letter to Sharon Parker congratulating her on her Laureate.	Russell Bembridge

3.3	Terms of Reference Review JG advised that this is almost complete and will be distributed to the board, via CM, within the next few days.	Jodii Giannas
3.4	Dress Code Review – SF distributed the current policy with highlighted areas for review and discussion. SF also presented informal feedback and suggestions about the uniform gathered from Room 12 students. The Board agreed to deal with the policy component of this material and to refer the other feedback detail to the P&C uniform committee. Action: SF will revise the document and present at next meeting.	Susan Fullgrabe
Anna Davila joined the meeting at 1.35pm		
3.5	Dates to be included on Board Calendar: <i>Business Plan, Annual Report, ACARA Survey, NPELC Visit</i> RB will meet with AG to clarify dates for these items for Board Calendar inclusion.	Russell Bembridge
3.6	Networking Opportunities Deferred to next meeting	Anne Gribble
3.7	Board Induction Sessions Standard session can be arranged however a new model has been developed which RB explained to the Board. It has a greater time requirement but individual units may be selected as needed and completed online. RB will identify and advise available dates for the standard induction and will also inform Board members when detail of the new model is to hand.	Russell Bembridge
4.0	Principal's Report & Financial Summary	
4.1	Principal's Report RB presented his report to the meeting. See attached	Russell Bembridge
4.2	2016 Annual Budget and Financial Summary RB provided the Board with documents covering the Operational Budget for June 2016 and "Big Ticket Items" and he answered Board questions. <i>Motion:</i> The Board accepts Cash Report as at 2nd June 2016 as tabled. Moved: Lisa Lough Seconded: Jodii Giannas <u>Carried</u>	Russell Bembridge
5.0	General Business	
5.1	Business Plan 2016-2018 Sub-Committee Report Included in Principal's Report (Item 4.1, above).	Russell Bembridge
5.2	Annual Report 2015 - Update Included in Principal's Report (Item 4.1, above).	Russell Bembridge
5.3	Kids and Technology AD updated the Board on the research she has done with opportunities for presentations to be considered for Term 4 or early in 2017. (See attached)	Anna Davila
5.4	School Access Sub-committee Report LL gave the Board an overview and briefly overviewed the pre distributed document. A meeting will be held in Term Three. Additional parent representatives, Emma Reid and Justin Michael are also on the committee.	Lisa Lough
5.5	Communication Sub-committee Report – deferred to next meeting.	

5.6	Communication Options Deferred to next meeting.	
5.7	NPELC Visit Deferred to next meeting.	Russell Bembridge & Anne Gribble
6.0	P&C Report	
6.1	AD will supply electronic copy of report to be attached to these minutes.	Anna Davila
7.0	Correspondence OUT	
7.1	Nil	
8.0	Correspondence IN	
8.1	Nil	
9.0	Other Business	
9.1	Nil	
10.0	Next Board Meeting	
10.1	Next Board Meeting: Wednesday, 3 rd August 5.00pm – apologies SF Future Board Meetings: <ul style="list-style-type: none"> • Wednesday, 31st August 1.00pm • Wednesday 26th October 5.00pm • Wednesday 16th November 1.00pm 	
11.0	The meeting closed at 3.18 pm Next Board Meeting Agenda Items: <ul style="list-style-type: none"> • Principal's Report • Budget and Financial Summary • UWA Visit • Terms of Reference Review • Dress Code Review • Annual Report 2015 - Update • Review Upcoming Calendar Items • NPELC visit • Business Plan Sub-committee Report • School Access Sub-committee Report • Kids & Technology Update • Communication Sub-committee report • Correspondence In/Out • P&C Report 	

Anne Gribble, Board Chair _____